



# 41st ANNUAL LICKSKILLET DAYS

SATURDAY AND SUNDAY, OCTOBER 21 & 22, 2017

## 2017 Merchant Rules, Guidelines, & Information

**EVENT HOURS** Merchant MUST be open Saturday 9am-5pm and Sunday 10am-4 pm, unless otherwise approved in writing by a Chamber Representative. Merchants MAY be open Friday 4pm-9pm and/or Saturday 5-11:30 pm and/or Sunday before 10am.

**CHECK-IN and SET UP** Check-in and set up is Friday 4pm to 6pm **OR** Saturday 7am to 9am. Please check in with the Chamber representative at the courthouse to pick up space map before setting up. Chairs, tents, and tables are the Merchant's responsibility. Call Liz Cubage at 979-378-4021 to arrange alternative set up time.

**SPACE RENTAL** Space rental fees include a 10' x 10' space and is billed **per space**. A non-refundable payment **per space**, by check or [www.paypal.me/fcofc](http://www.paypal.me/fcofc), must accompany the completed space rental form. Please do NOT use stakes to set up your tent. Evening space rental includes an electrical outlet for string lights. Merchant must provide own string lights.

**CLEAN UP and CHECK-OUT** Merchants must be cleaned up and ready for check-out after 4pm Sunday, unless otherwise approved in writing by a Chamber Representative. Call Chamber Representative Liz at 979-378-4121 when you are cleaned up and ready to check-out.

**GOOD FAITH CLEAN UP AGREEMENT** In Good Faith, you agree to:

1. Leave your space(s) as found - no trash or sales items left behind. Fayetteville Square is not equipped to handle Merchant trash, so we ask that all Merchants pack out what they pack in. This includes zip ties, empty boxes, wrappers, sales items, tents, tables, etc. NO trash or items of any kind may be left on the Square. Merchants are responsible for collecting & properly bagging trash within their sales location. During clean-up, Merchants are responsible to bag all trash and haul off trash and items from the Square. Merchant use of trash receptacles on Square during clean-up is prohibited.
2. Personally check out with a Chamber Representative no earlier than 4 PM Sunday unless otherwise approved in writing by a Chamber Representative. This will give the Chamber Representative an opportunity to thank the Merchant for their participation, answer Merchant's questions, and most importantly, help the Merchant ensure they leave their space as found.

**INSUFFICIENT FUNDS** There is an additional charge of **\$50 per check** returned due to insufficient funds.

**FILL OUT BOTH SIDES OF BOTTOM PORTION & RETURN --- KEEP TOP FOR YOUR RECORDS**

**Merchant's Name** \_\_\_\_\_

**Business Name** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_ **Sales Taxpayer #** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_ **Cell/Home Phone** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Web Site** \_\_\_\_\_

**Call 979-378-4021 for information on additional discounts for more than (1) space or for alternate set up times**

**FOR PAYMENTS RECEIVED ON OR BEFORE 10/1/17**

# _____	\$50	Per Space w/o Electrical	DUE _____
# _____	\$65	Per Space w/ Electrical	DUE _____
# _____	\$10	Sunday Catered Meal	DUE _____

**FOR PAYMENTS RECEIVED AFTER 10/1/17**

# _____	\$60	Per Space w/o Electrical	DUE _____
# _____	\$80	Per Space w/ Electrical	DUE _____
# _____	\$10	Sunday Catered Meal	DUE _____

**TOTAL PAYPAL OR CHECK DUE** \_\_\_\_\_

**ALLOWED MERCHANDISE** Prefer Made in the USA including: Unusual arts & crafts Vintage Handmade Home & garden Heritage Locally-produced Boutique-type Body art Hair or face decorating Up/Recycled Demonstration Unique jewelry Unusual art Farmer's market Holiday

**NOT ALLOWED MERCHANDISE** Unacceptable items include, but are not limited to, drawings, raffles, food, drink, "Silly String," messy items, gum, lasers, balloons, stickers, drug or Satanic related, weapons, garage sale or flea market items, counterfeits, politically or sexually offensive items, or any items prohibited by law. Fayetteville Chamber of Commerce reserves the right to reject what it considers unacceptable items. Merchants with unacceptable items will be asked to remove the item(s).

**RENTAL FORM DEADLINE** Rental Forms will be accepted until October 10, 2017 or until there are no more available spaces. Late rental forms will be considered if space is available. Preferential space locations and electrical requests will be responded to on a first paid, first accommodated basis. Availability of electrical spaces is LIMITED. The Chamber reserves the right to assign Merchant space based on its determination of the best interests of this event.

**MERCHANT PARKING** Merchants should park off Town Square once unloaded. Adjacent parking is available, by approval, only for those who use their vehicle/trailer for stock/supplies.

**BAD WEATHER** This is a rain or shine event. In the case that the Chamber cancels this event due to circumstances outside of its control, all fees and deposits will be credited toward another Chamber event for up to 1 year and renewable on a case by case basis.

**SALES TAX** Merchants must provide their Sale's Tax number to Chamber, display their Texas Sales tax permit at event, and collect and remit sales tax on items sold. The State of Texas occasionally sends representative to Festivals to verify sales tax. The occasional sales exemptions do not apply to community-wide events produced by a third party. If you do not have a Sales Tax permit, please contact Liz Cubage at 979-378-4121 ASAP. See [www.window.state.tx.us/taxinfo/taxpubs/tx94\\_437.pdf](http://www.window.state.tx.us/taxinfo/taxpubs/tx94_437.pdf)

**SECURITY** is provided Friday and Saturday evenings, however, merchants should take normal security measures.

**LODGING** See [www.StayInFayetteville.com](http://www.StayInFayetteville.com) for lodging options.

**INFORMATION** Contact Liz Cubage, at 979-378-4021 OR email her at [info@fayettevilletxchamber.org](mailto:info@fayettevilletxchamber.org). See our website [www.fayettevilletxchamber.org](http://www.fayettevilletxchamber.org) for a list of lodging, food, and other local services. For a complete write up on Licksillet, go to [www.eventcrazy.com/Fayetteville-TX/events/details/453164-Licksillet-Days-Festival](http://www.eventcrazy.com/Fayetteville-TX/events/details/453164-Licksillet-Days-Festival)

**Remit Bottom Portion To:**

Fayetteville Chamber of Commerce  
PO Box 89  
Schulenburg, TX 78956

**Make checks payable to:**

Fayetteville C of C  
or pay via [www.paypal.me/fcofc](http://www.paypal.me/fcofc)

**FILL OUT BOTH SIDES OF BOTTOM PORTION & RETURN --- KEEP TOP FOR YOUR RECORDS**

**SET UP (Check one)** \_\_\_\_\_ Friday 4pm to 6pm **OR** \_\_\_\_\_ Saturday 7am to 9am

**MERCHANT HOURS** Saturday Daytime - 9am to 5pm, Evening - 9am to 11:30pm  
Sunday - 10am to 4pm

**MERCHANDISE** Prefer Made in the USA - **Circle all that apply** Unusual arts & crafts Vintage Handmade Home & garden Locally-produced Boutique-type Body art Hair or face decorating Up/Recycled Demonstration Unique jewelry Unusual art Farmer's market Heritage Holiday Other \_\_\_\_\_ (SEE MERCHANDISE "NOT ALLOWED" IN RULES)

**LIABILITY RELEASE** I received, read, and understand the Merchant Rules, Guidelines, and Information document included, and I agree to abide by it. In signing below, I assume responsibility for any liability incurred in the sale or distribution of my products. I hereby waive and release Fayetteville Chamber of Commerce, Licksillet affiliated organizations, and their respective directors, officers, employees, volunteers, agents, contractors, and representatives of all claims from any and all actions, claims, or demands related to this event.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY**

Booth/Meal Payment:  
Cash \$ \_\_\_\_\_  
Check # \_\_\_\_\_  
Amount \$ \_\_\_\_\_  
Date Rcvd \_\_\_\_\_  
Meal Tickets: Qty \_\_\_\_\_

Deposit Payment:  
Cash \$ \_\_\_\_\_  
Check # \_\_\_\_\_  
Amount \$ \_\_\_\_\_  
Date Rcvd \_\_\_\_\_

Vendor ID # \_\_\_\_\_  
Booth # \_\_\_\_\_  
# \_\_\_\_\_ # \_\_\_\_\_

Updated 5/2017